

ENROLLMENT AGREEMENT

We agree to enroll our child in Teddy Bear’s Playhouse child care program, licensed by the Department of Human Services Bureau of Children and Adult Licensing in the name of Teddy Bear’s Playhouse. We agree that our registration fee and first weeks tuition is non-refundable.

We have received and read the attached program policies developed by Teddy Bear’s Playhouse and agree to comply with all rules, policies, and responsibilities stated therein. Teddy Bear’s Playhouse has reserved the right to modify the rules and policies at its sole discretion.

Child care services will normally begin at _____am and end at _____pm on the following days of the week: M T W Th F (circle all that apply).

We agree to pay Teddy Bear’s Playhouse the rates established on the enclosed fee schedule. We understand this fee does not include lunch. We agree to pay the full fixed rate regardless of absences. We also understand that Teddy Bear’s Playhouse reserves the right to adjust fixed child care fees with a 30 days written notice.

We further agree that child care fees are to be paid in full by Friday prior to the week in which the services are rendered and agree to pay any applicable late payment penalties, late pick up fees and monthly activity fees established in the Parent Handbook.

We acknowledge that Teddy Bear’s Playhouse will release our child/ren to only those persons authorized on the “Child Information Card”. We further acknowledge agreement with Teddy Bear’s Playhouse standard procedures used for the release of children in special circumstances.

Finally, we agree that either party may terminate this agreement with a two (2) week’s written notice. In the event we do not provide two week’s written notice of withdrawal, we agree to pay Teddy Bear’s Playhouse an amount equal to two weeks of child care fees. We also acknowledge that Teddy Bear’s Playhouse may terminate this agreement without notice if our child’s/ren continued participation in the program creates a threat to the safety of our child/ren, other children or our staff/management, when child care fees and/or other fees are not paid when due, or in the event the parent(s) engages in inappropriate conduct.

This contract constitutes the entire agreement among parties to it and supercedes any prior understandings or agreement. Each party acknowledges and states that no representation, inducement, or conditions not set forth in this contract has been made or relied upon by either party. This contract shall be governed by the laws of the State of Michigan.

Signature of Parent - Date

Signature of Provider - Date